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M e e t i n g N o t i c e

Date: 22 September, 2009
To: HCADA Members
From: Jack Feinberg
Re: Meeting Information

We hope to see you on Wednesday, September 23, 2009 at the **Family Justice Center (9309 North Florida Avenue, Tampa, 33612)**. We ask that you take a few moments to review the enclosed materials before the meeting.

This Board Meeting will begin promptly at 1:00 pm to 2:30 pm.

Please mark your calendar with the following upcoming meeting dates.

Regular Board Meeting dates: 1:00 pm to 2:30 pm
December 9, 2009

Community Meetings dates: 1:00 pm to 2:00 pm
October 28, 2009

Agenda

**September 23, 2009
1:00 pm to 2:30 pm
Family Justice Center
Tampa, Florida**

Meeting called by:	Hillsborough County Anti-Drug Alliance	
Type of meeting:	Board Meeting (Closed to all non board members)	
	Agenda Topics	
	Introductions and Sign-In	Genie Short/Group
	Approval of Minutes (July 2009)	Genie Short
	Board Composition Vote	Genie Short
	Committees	
	Executive Committee	Genie Short
	Finance and Resource	Genie Short/Rich Woytowich
	Sustainability/Grants	Genie Short
	PPG Grant Presentation	Andrew McFarlane/ Jack Feinberg
	Public Policy	Sue Carrigan
	Marketing/PR	Genie Short
	Prevention/Education	
	Multi-Cultural Task Force	
	Latino Anti-Drug Coalition Tampa Bay	
	Tampa Alcohol Coalition	Ellen Snelling
	Tobacco Free Partnership	Laurie Ellston/Dotti Groover
	Prescription Drug Abuse Task Force	Mark Ware
	SARG Grant Report	Ellen Snelling
	Fundraiser Report	Genie Short
	Website Report	Sue Carrigan
	New Business	
	Old Business	
	Board Adjourns	Genie Short
Resource person:	Jack Feinberg jfeinberg@phoenixhouse.org	

Chair Genie Short Vice Chair Sonya Bufe
Treasurer Rich Woytowich Secretary Jack Feinberg

Vision: To strengthen community substance abuse prevention and treatment efforts through advocacy, collaboration, and coordination with all segments of the community.

Mission: To support and strengthen community substance abuse prevention and treatment efforts to eradicate the illegal use of alcohol and other drugs.

CONFLICT OF INTEREST POLICY

shall state their reasons for abstention prior to discussing an action item, and the abstaining member will refrain from any oral or written communication attempting to influence a decision on the item in question.

**HILLSBOROUGH COUNTY ANTI-DRUG ALLIANCE
BOARD MEETING
July 22, 2009**

Call to Order:

Genie Short opened the meeting at 1:03pm.

Secretary: March 2009 minutes were read with corrections. Bill Gieseeking motioned to approve, seconded by Rich Woytowich, unanimously approved and carried.

Presentation- Jack Espinosa Jr. presented on the Family Dependency Drug Treatment Court program. The grant was funded for 2 years in order to provide services. The end of grant is coming soon on September 30, 2009 and there is concern for sustainability.

Marci Lippincott and Kathleen Moore presented on the program which partners with many community programs in the county. Specialized services and substance abuse treatment are offered and afforded to all families involved in FDTC.

Prevention Partner Grant (PPG) – Andrew Macfarlane indicated that (we) were successful in the first part of the grant and will be applying for the second part of the grant to target environmental strategies. The proposal will be out before the June 25, 2009 deadline.

Finance Committee – Rich Woytowich reported as of April 30, 2009 there is just over \$93k in the account. Payouts of the last 7 months of the fiscal year have been \$512k.

Bylaws Committee – Rich Woytowich reported that the committee has met 4 times in recent months. Client provided the board with a copy of the current changes and discussed the reasoning behind the changes and additions. Motion to approve the by-laws made by Bob Holm seconded by Andrew Macfarlane.

The discussion about how to move a board member to an advisory board member position to be tabled.

Prescription Drug Monitoring Program (PDMP) Bill Update – Mark Ware/Prescription Drug Abuse (PDA) Task Force Chair reported that there has been an active legislative move for the Governor to veto the bill. To this date the Governor has not signed the bill because it has not been presented to him.

Operation Medicine Cabinet (OMC) Committee – Sonya Bufe/The Centre for Women reported that OMC will be happening May 30, 2009 10am to 2pm. They are in need of volunteers at the Sweet Bay site near the Stadium on North Dale Mabry; if interested in volunteering please contact Sonya or Andrew. There has been media attention given to this program which has been exciting for this project.

SARG Grant Report – Ellen Snelling provided the indicator reports to board members. A consultant from California came last month to discuss California ordinances – conditional use permits – which California has in place. April 21, 2009 town hall meeting went very well; media awareness on channel 44 has been running for the last several weeks and will run through the end of school year. June 30, 2009 is the deadline for the grant this year. She will be amending the budget for this year and next year.

Ellen discussed the state-wide study/environmental scans as an add-on the grant. An individual will be going to alcohol establishments to ask questions and gather information.

Tobacco-Free Grant Update and Tobacco-Free Partnership Update Laurie Ellston/SWAT Coordinator reported that they will be notified next week if the grant was approved. The last tobacco free partnership meeting was on May 11, 2009 where they noticed that the group is growing. Next meeting June 15, 2009 at 4pm at the HCADA office.

STEPS- Dottie Grover reported that Sue Carrigan met with the health department last week. The Health Department cut funding to the STEPS grant due to budget cuts. Dottie Grover's funded STEPS position has been cut she is no longer funded. Genie Short reported that 25 percent was cut from the budget September 2008 moving forward. Dottie indicated that she believes she is supposed to be receiving 2 more paychecks, but was advised that she would not be receiving these anymore. Dottie is asking for the payment of the indirect cost (5%) of her services that normally go to the HCADA (\$1643.56) be provided to her. Rich Woytowich motioned to provide this amount to Dottie Grover seconded by Mark Ware, unanimously carried and approved

Fundraising Committee – Genie Short is moving for October 15, 2009 for the Roast and October 16, 2009 for the Golf Tournament at Pebble Creek. Next meeting June 16, 2009 11am at the HCADA office.

Old Business – The audits were put in to the SAMHSA grant to pay for the audits. A review from an accounting stand point may suffice versus a full audit.

New Business – Motion made by Mark Ware, seconded by Rich Woytowich to approve renewal costs for Jessica Spencer's certifications for the 2009-2010 year.

Adjournment:

A motion was made by Rich Woytowich to adjourn, seconded by Andrew McFarlane and unanimously approved to adjourn the board meeting at 2:44pm.